



SCHELL-VISTA FIRE PROTECTION DISTRICT

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MEETING MINUTES

Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: December 2, 2015
Time: 7:00 PM
Location: 22950 Broadway - Station #1

1. CALL TO ORDER / ROLL CALL

Director Loveless called the meeting to order at 7:00PM. Directors Ernie Loveless, Joe Petersen, Bob Kruljac, Ken Finn, and Hal Stober were present. A quorum was met. Chief Ray Mulas, Assistant Chief Mike Mulas, and District Accounts Stacie MCCambridge and Robin Woods were also present

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. CONSENT CALENDAR

a. Approval of minutes from the November 4, 2015 meetings – **Action**

Director Kruljac made a motion to approve the minutes of the November 4, 2015 meeting as corrected. Director Stober seconded the motion. The motion passed and the minutes were approved

b. Financial reports – **Action**

Director Finn made a motion to accept the Financial Report as presented. Director Stober seconded the motion. The motion passed and the financial reports were accepted

4. CHIEFS' REPORT

a. Department Issues

Chief Mulas presented the Chief's Report to the Board.

-Still issues with Alfa paging from Redcom. It is still being worked on for a permanent fix

-MSR Update: The MSR study is closer to completion. The Fire Districts will be appearing in front of the Board of Directors on December 8, to present their proposal.

b. Department activities

Assistant Chief Mulas presented the Incident Report to the Board

Chief Mulas discussed issues with the way holiday pay and the uniform allowance was being applied. Solutions were suggested and will become part of the Employment Agreement.

5. OLD BUSINESS

a. Facilities Committee (Petersen)

Nothing new to report.

b. Budget Committee (Kruljac)

Director Kruljac presented a budget versus actual overview and the District is on target for their current budget.

c. Legislative Committee (Stober)

Director Stober advised the Board that there were no new Legislative issues concerning the Fire Districts.

d. Outreach Committee (Finn)

Director Finn agreed to make a presentation thanking the Volunteers at the Christmas party.

e. SCFDA Proposal update (Loveless)

Director Loveless updated the Board on the SCFCA Proposal to be presented to the Board of Supervisors at their next meeting concerning the disbursement of funds to the Fire Districts.

f. SCERA Retirement Application (Loveless)

The Sonoma County Actuarial is completed but does not include what the costs would be. Director Loveless will be meeting with the County to get the costs. The District will be presenting its proposal at the December 17, 2015 the County Retirement Board meeting.

g. PERS Retirement Application (Loveless)

Phase 1 of the PERS application has been completed and the district passed. Jim Galli is working on completing the paper for Phase 2.

6. NEW BUSINESS

a. Staffing Proposal (Committee)

Director Finn met with Jim Galli regarding compensation packages. They are waiting on information to complete the final compensation package.

Safer Grant applications are due February 9 – March 6. He is going to meet with Sonoma Valley Fire who Who just completed the process to obtain advice on applying.

Director Finn is going to put together a schedule that shows staffing needs for the District.

b. Special Projects Manager (Loveless)

Director Loveless, Chief Mulas, and Assistant Chief Mulas and developed a definition and proposal to Jim Galli for the position of Special Project Manager for a stipend of \$1,500 month.

Director Kruljac made the motion to accept the offer letter to Jim Galli as a Special Project Manager. Director Finn seconded the motion. The motion passed unanimously.

c. Lexipol Demonstration

Director Loveless gave all Directors, Chiefs, and District Accountants directions on accessing Lexipol to review the Policy and Procedures Manual and explained the importance of reviewing the information on the website. He agreed to meet with everyone to help them gain access and show them how to review the material.

d. Election of 2016 officers

The following Directors were voted to office:

Chair: Director Loveless nominated Director Kruljac for the position of Chair. Director Finn seconded the nomination. **Director Kruljac was elected to the office of Chair** of the Board by unanimous vote.

Vice Chair: Director Petersen nominated Director Loveless for the Position of Vice Chair. Director Loveless declined the nomination. Director Loveless nominate Director Finn for the Position of Vice Chair. Director Stober seconded the nomination. **Director Finn was elected to the office of Vice Chair** by unanimous vote.

Secretary/Treasurer: Director Kruljac nominated Director Stober for the position of Secretary/Treasurer. Director Finn seconded the nomination Director **Stober was elected to the office of Secretary/Treasurer** by unanimous vote.

7. CLOSED SESSION (Personnel Review)

There was no closed section.

8. ANOUNCEMENTS / GOOD of the ORDER

Director Loveless will be out of town next week. He advised the Board that he applied for the LAFCO opening. LAFCO will be sending Ballets for the election to the special district in the near future.

9. ADJOURNMENT.

Director Kruljac made the motion to adjourn at 8:23PM. Director Petersen seconded the motion. The motion passed and the meeting was adjourned

Due to conflicting schedules, the next meeting will be scheduled for January 13, 2016