



SCHELL-VISTA FIRE PROTECTION DISTRICT

22950 BROADWAY, SONOMA, CA 95476

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MEETING MINUTES

Schell-Vista Fire Protection District

Board of Directors Regular Meeting

Date: February 1, 2017
Time: 7:00 PM
Location: 22950 Broadway - Station #1

1. CALL TO ORDER / ROLL CALL

Director Kruljac called the meeting to order at 7:00. Directors Ernie Loveless, Bob Kruljac, Ken Finn, and Hal Stober were present. A quorum was met. Chief Ray Mulas, and District Accountant Robin Woods were also present. Director Joe Petersen and District Accountant Stacie McCambridge were absent.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. CONSENT CALENDAR

a. Approval of minutes from the January 11, 2017 meeting- **Action**

Director Finn made a motion to approve the minutes of the January 11, 2017 meeting. There were no comments. Director Stober seconded the motion. The motion passed and the minutes were approved

b. Review of the February Financial Report. **Action**

Director Loveless made a motion to accept the Financial Report as presented. Director Stober seconded the motion. The motion passed and the financial reports were accepted

4. CHIEFS' REPORT

a. Department Issues

Chief Mulas informed the Board that \$10,000 was transferred from the Exchange Bank Bond account to US Bank to fund the Bond Expense Accounts and \$100,000 was transferred from the District Money Market Account to the District checking account to fund future payables.

Chief Mulas informed the Board that through the Fire Advisory Committee the District will be receiving about \$27,000 along with \$22,000 for Dispatch reimbursement.

b. Department activities

Chief Mulas distributed a memorandum to the Board updating them on the resignation of Engineer Mosley and the steps being taken to fill the position. The tentative start date will be March 16.

Chief Mulas and Director Loveless will meet with the County regarding inspections to obtain a log of what inspections have been done and their details.

- c. Update on New Duty Format

Chief Mulas briefed the board on the activities and coverage for the District, Glen Ellen, and Sonoma.

5. OLD BUSINESS

- a. Facilities Committee (Petersen)

Chief Mulas advised the Board that Bernie is obtaining pricing for upgrading the lighting where needed.

- b. Budget Committee (Kruljac)

Director Kruljac reviewed the current actual versus budget with the Board. The District is keeping within the budget.

- c. Legislative Committee (Stober)

Nothing to report.

- d. Outreach Committee (Finn)

Director Finn presented 2 letters to the Board for signature:

1. Congratulating and welcoming Steve Akre as then new Chief of Sonoma
2. Congratulating outgoing Chief Freeman on his retirement.

6. NEW BUSINESS

- a. Annexation

Director Loveless advised the Board that the District needed to update the Resolution passed 3 years ago regarding the Annexation for LAFCO. He presented Resolution Number 2017-02-01, initiating proceedings with the Local Agency Formation Commission of the County of Sonoma for Amendment of the sphere of influence and reorganization of certain territory currently within County Service Area #40.

Director Loveless made the motion to approve Resolution #2017-02-01. Director Stober seconded the motion. There was no discussion or public comment. The motion was approved by the following vote:

Ayes-4 Noes-0 Abstain-0 Absent-1

- b. 2017 Goals (Review)

1. Annexation – See “a” above.
2. Staffing - Table
3. Fire Prevention Contract – Chief Mulas is going to review what the County does for us and request reports.
4. Area Survey – Need to review the district through aerial views of the District to develop the best plan of “attack” and give the best coverage for fire protection of the area.
5. Financial Needs - Table
6. Income – Table
7. Chief’s Annual Report and Assessment – To be Done Yearly
8. District information Sheet and Fire Protection Brochure for Distribution -Table

- c. Job Descriptions (Responsibilities per Board Member Assignments)

Table



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d. Ethics & Sexual Harassment Training Date and Time

Training is set for March 11, 2017 in Windsor. More information to follow

7. CLOSED SESSION (Personnel Review)

There was no closed session.

8. ANOUNCEMENTS / GOOD of the ORDER

There were no Announcements

9. ADJOURNMENT.

Director Finn made the motion to adjourn at 8:00PM. Director Loveless seconded the motion. The motion passed and the meeting was adjourned

Next scheduled meeting is March 1, 2017