

# SCHELL-VISTA FIRE PROTECTION DISTRICT

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## MEETING MINUTES

### Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: November 7, 2018  
Time: 7:00 PM  
Location: 22950 Broadway - Station #1

#### 1. CALL TO ORDER / ROLL CALL

Director Kruljac called the meeting to order at 7:00. Directors Joe Petersen, Bob Kruljac, Ken Finn, Hal Stober, and Ernie Loveless were present. A quorum was met. Chief Ray Mulas, Assistant Chief Mike Mulas, District Accounts Robin Woods and Stacie McCambridge, Special Project Manager Jim Galli, Captain Matt Garner and Captain Sean Witherell were also present

#### 2. PUBLIC COMMENT PERIOD

There were no public comments.

#### 3. CONSENT CALENDAR

##### a. Approval of minutes from the September 5, 2018 meeting- **Action**

Director Loveless made a motion to approve the minutes of the September 5, 2018 meeting. The request for public comments was made. There were no public comments. Director Stober seconded the motion. The motion passed, and the minutes were approved

##### b. Review of the October 2018 Financial Report- **Action**

Director Stober made a motion to accept the Financial Report for October as presented. Director Finn seconded the motion. The request for public comments was made. There were no public comments. The motion passed, and the financial reports were accepted

##### Review of the November 2018 Financial Report- **Action**

Director Finn made a motion to accept the Financial Report for November as presented. Director Petersen seconded the motion. The request for public comments was made. There were no public comments. The motion passed, and the financial reports were accepted

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**Board of Directors:** Bob Kruljac, Ernie Loveless, Hal Stober, Ken Finn and Joe Petersen  
Fire Chief; Ray Mulas Assistant Chief: Mike Mulas

#### 4. CHIEFS' REPORT

- a. Department Issues
- b. Department Activities
- c. New Employee Update

Chief Mulas updated the Board on Captain Anderson's injury. Per the MOU, Article 10, Staffing, two volunteer Engineers have been selected to share the duties during his absence.

Chief Mulas signed a contract with the county to receive the funds that the Advisory Committee negotiated for last year. (\$46,236)

Chief Lawson received the Office of Traffic Safety grant for Emergency Responders equipment for the purchase of auto extrication equipment in the amount of \$70,000.

Special Project Manager Presented the *Reimbursement Report of Out of County Mutual Aid Responses* to the Board. He reviewed the content and explained how this has an effect on future budgets.

#### 5. COMMITTEE REPORTS/BUSINESS

- a. Facilities Committee (Petersen)

Nothing to Report

- b. Budget Committee (Kruljac)

- 1. Review changes proposed by Chief Mulas for Expense Categories 50040 Volunteer Stipend Pay, 50050 Fire Call & Drills, and 60910 Dispatch Services.

Director Kruljac reviewed the proposed changes. No motion is needed as the Budget Categories do not change, only subcategories are affected.

Director Kruljac reviewed the current Budget vs Actual expenses with the Board.

- c. Legislative Committee (Stober)

Nothing to Report

- d. Outreach Committee (Finn)

Director Finn and Chief Mulas will write a "Thank You" to put in the paper thanking the community for their support on Measure X.

#### 6. NEW BUSINESS

- a. Tax Measure Committee Report

Chief Mulas advised the Board that Measure X passed. He praised the Committee. He asked that a committee review the steps that need to be done and set up a calendar timeline. He believes that the additional staff will be in place by July 1, 2019.

He suggested consulting a specialist to make sure the District understands the deadlines required by the bond. He also stated that the District needs accurate numbers from the county to calculate the actual revenue being generated for budgeting purposes. Director Loveless will speak to the county to obtain the data for a committee to review.

- b. Fuel tank update

Chief Mulas will be getting the cost to set up the tank and the cost of the gas delivered.

c. Board of Director's email addresses to be used on Website (Robin)

Special Project Manager explained the need for email addresses and asked the Directors how they wanted theirs listed on the website. The District will be changing website maintenance.

d. Interest Rate for monies left in County (Robin)

Robin Woods explained the estimated interest the District would earn if the funds were left at the county. Chief Mulas will meet with Exchange Bank to explore different account types and possible interest rates.

e. Resolution for Grant (Captain Gardner)

Captain Garner introduced Resolution 2018-11-1, Forest Fire and Fire Protection Agreement #7FG18099. The agreement provides for an award for the fiscal year 2018-2019 for an amount up to and no more than \$1827.50

Director Finn made a motion to adopt Resolution 2018-11-1. Director Petersen seconded the motion. There were no public comments or questions. The Resolution was passed and adopted by the Board of Directors by a vote of 5-Ayes; 0-Noes, 0-Absent.

Captain Garner introduced Resolution 2018-11-2, an agreement with the State of California to carry out the East Sonoma Pre-attack Map project.

Director Finn made a motion to adopt Resolution 2018-11-2. Director Stober seconded the motion. There were no public questions or comments. The Resolution was passed and adopted by the Board of Directors by a vote of 5-Ayes; 0-Noes, 0-Absent

f. Christmas Party Date

The date of the Volunteer Christmas Party is December 8, 2018.

## 7. CLOSED SESSION

Closed Session pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation - Board Action/Public Comment/Motion/BOD Vote

At 8:25, Director Kruljac called for a closed session to discuss personnel matters.

At 8:41, Director called to resume the open session. He reported that nothing was decided and nothing to report.

## 8. ANNOUNCEMENTS/GOOD of the ORDER

Director Loveless reminded the Board that the election of officers is to be held at the December meeting and asked for it to be on the Agenda. He asked that Directors interested in running for an office let Robin Woods know by December.

## 9. ADJOURNMENT

Director Finn made the motion to adjourn at 8:41 PM. Director Loveless seconded the motion. The motion passed, and the meeting was adjourned.

Next scheduled meeting is December 5, 2018