



SCHELL-VISTA FIRE PROTECTION DISTRICT

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MEETING MINUTES

Schell-Vista Fire Protection District

Board of Directors Regular Meeting

Date: September 7, 2016
Time: 7:00 PM
Location: 22950 Broadway - Station #1

1. CALL TO ORDER / ROLL CALL

Director Kruljac called the meeting to order at 7:00. Directors Ernie Loveless, Bob Kruljac, Ken Finn, and Hal Stober were present. A quorum was met. Chief Ray Mulas, and District Accounts Robin Woods were also present. Director Joe Petersen and District Account Stacie McCambridge were absent.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. CONSENT CALENDAR

a. Approval of minutes from the August 10, 2016 meeting- **Action**

Director Stober made a motion to approve the minutes of the August 10, 2016 meeting.. Director Finn seconded the motion. There were no comments. The motion passed and the minutes were approved

b. Financial reports – **Action**

Director Loveless made a motion to accept the Financial Report as presented. Director Finn seconded the motion. There were no comments. The motion passed and the financial reports were accepted

4. CHIEFS' REPORT

a. Department Issues

Chief Mulas presented the Board with a memorandum from Special Project Manager Jim Galli outlining his activities for July and August in regards to Policy Manual Maintenance and Lexipol, CalPERS, Recruit's Task Books, the Department Hiring Process and New Hire Candidate progress.

b. Department activities

Chief Mulas updated the Board on the Advisory Committee activities and the funds that will be disbursed to the districts. The Board agreed that funding a Regional Training Office for the Zone could be a priority along with funding the covering Duty Chief program. Ray will report back to the Advisory Committee at their next meeting.

c. New Employee Application Process

Tentative job offers have been made to two candidates. Once they pass their physical and background checks, they will be given a formal offer. The tentative starting date for both employees will be September 26, 2016.

5. OLD BUSINESS

a. Facilities Committee (Petersen)

Nothing to report.

b. Budget Committee (Kruljac)

Director Kruljac updated the Board on his review of the current budget versus actual expenses.

c. Legislative Committee (Stober)

Nothing to report.

d. Outreach Committee (Finn)

Director Finn gave Chief Mulas a letter to give the Volunteers from the Board thanking them for all of their work on the Chicken BBQ.

Director Kruljac asked the Board to think of ideas on how to get information to the public about the District, its activities and programs which will be discussed at a future meeting.

6. NEW BUSINESS

a. Annexation

Director Loveless advised the Board that a letter had been sent to the County asking for a Tax Share Agreement. The County met with the committee and agreed that the District would receive 100% of the tax revenue with the stipulation that the County would keep its current agreement with the Race Track and that the Melrose money received for Myacamas' District stays as is. Director Loveless received a letter from the County stating the agreement.

Director Loveless will make a presentation tomorrow with the Fire Advisory Committee for their "blessing" after which he file the Application with LAFCO in order to be on the LAFCO October meeting Agenda.

b. Final Budget for Approval

Director Kruljac presented the Final Budget for approval. Director Stober made the motion to approve the Final Budget for the 2015-2016 Fiscal Year as presented. Director Finn seconded the motion. There were no public comments. The motion passed unanimously and the budget was approved.

c. 2016 Goals

Table for future discussion

d. CalPERS Review

The CalPers contract is in place with an effective date of August 16, 2016.

- e. Job Descriptions (Responsibilities per Board Member Assignments)

Table for future discussion.

7. CLOSED SESSION (Personnel Review)

There was no closed session.

8. ANOUNCEMENTS / GOOD of the ORDER

There were no announcements.

9. ADJOURNMENT.

Director Stober made the motion to adjourn at 8:15 PM. Director Finn seconded the motion. The motion passed and the meeting was adjourned

Next scheduled meeting is October 5, 2016.